

JSNA work programme development

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Contents

Introduction	2
Policy scope	2
Principles	2
Policy in practice: processes and principles	2
Process for agreeing JSNA Work Programme	3
Process for reviewing JSNA Work Programme content following change in circumstances	4
Supplementary statements/revisions to the Pharmaceutical Needs Assessment (PNA)	5
Responsibilities	5
JSNA Manager	5
Commissioners	6
Data analysts	6
Voluntary, Community and Faith Sector	6
Healthwatch	6
Health and Wellbeing Board	6
Evaluation and review.....	6

Introduction

This policy supports the "Statutory Guidance on Joint Strategic Needs Assessments and Joint Health and Wellbeing Strategies" published by the Department of Health in March 2013. This guidance set the scope of the Joint Strategic Needs Assessment (JSNA); to identify health and social care needs that can be met or affected by the local authority (Cheshire East Council) in collaboration with clinical commissioning groups (Eastern Cheshire CCG, South Cheshire CCG) or the NHS Commissioning Board (NHS England). The policy also supports the "Pharmaceutical needs assessments information pack for Health and Wellbeing Boards published by the Department of Health in May 2013.

The development of a JSNA work programme supports the Health and Wellbeing Board in discharging their duty to produce a JSNA and Pharmaceutical Needs Assessment (PNA). It will increase the Board's visibility of the JSNA sections to be developed during the time period of each work programme and it will enable relevant commissioners and providers to plan to release the capacity required to develop JSNA content and scheduled PNA refreshes.

Policy scope

This policy covers:

- Development of a JSNA work programme, which includes identifying priorities for the VCFS JSNA project and considering whether a revised Pharmaceutical Needs Assessment (PNA) is due
- Amending the JSNA work programme due to changing circumstances, which includes identifying changes to needs for pharmaceutical services which require a supplementary statement or full revision of the Pharmaceutical Needs Assessment

Principles

The JSNA work programme will:

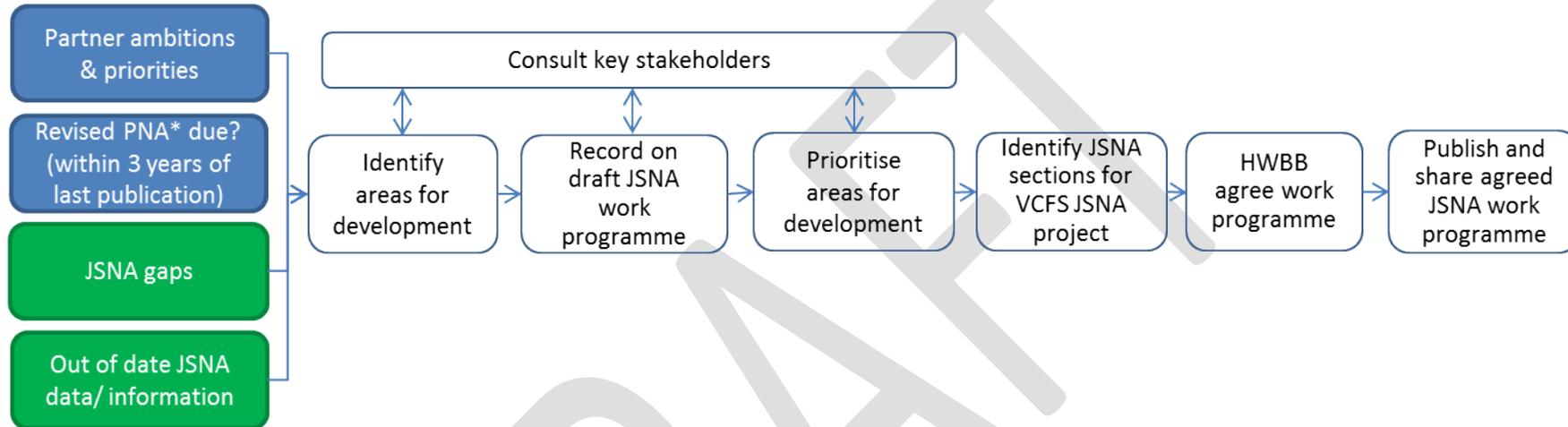
- Align JSNA developments to commissioner priorities, planning and implementation timescales
- Support the Health and Wellbeing Board in refreshing the Joint Health and Wellbeing Strategy
- Assist in aligning discussions at Health and Wellbeing Board meetings to JSNA content

Policy in practice: processes and principles

See overleaf for two separate processes; the first for agreeing the JSNA work programme and the second for reviewing the programme following changes in circumstances such as data releases and the availability of new information or insight.

Process: Agree JSNA Work Programme

Purpose: To prioritise JSNA section development in order to improve health and social care outcomes



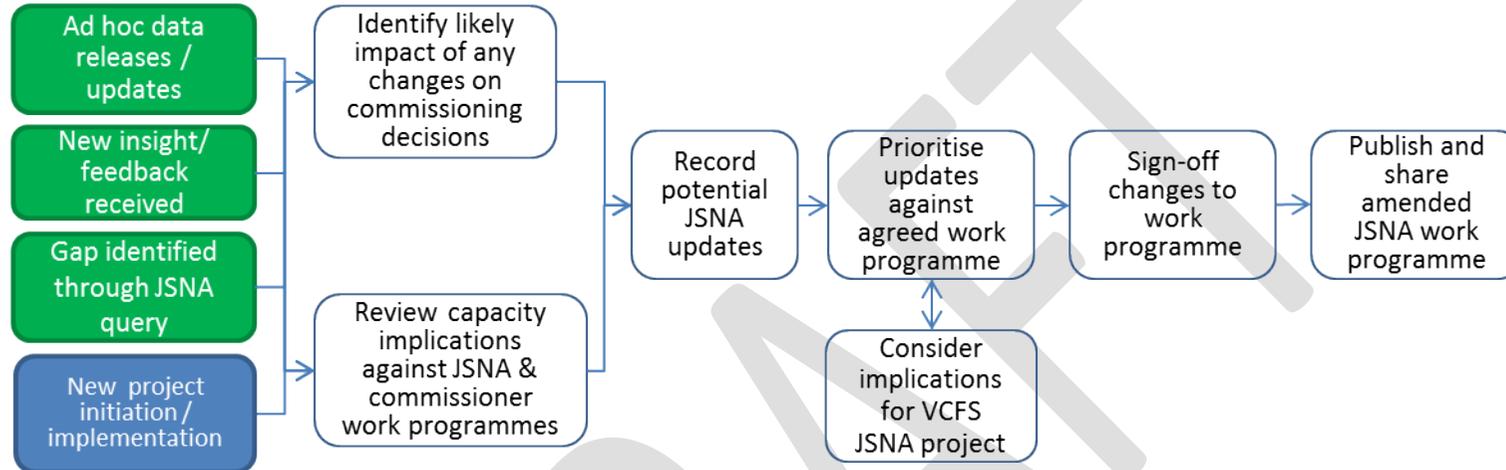
Principles:

- Allocating resource to creating/updating JSNA sections should be proportionate to the benefits of enhanced intelligence in enabling evidence-based decision making; prioritised sections will relate to areas where commissioners are able to focus
- JSNA work programme to include: developing new JSNA content, existing JSNA updates, JSNA process improvements and known PNA developments

*PNA = Pharmaceutical Needs Assessment

Process: Review JSNA Work Programme content following change in circumstances

Purpose: To prioritise JSNA section development in order to improve health and social care outcomes



Principles:

- Allocating resource to creating/updating JSNA sections should be proportionate to the benefits of enhanced intelligence in enabling evidence-based decision making; prioritised sections will relate to areas where commissioners are able to focus
- JSNA work programme to include: developing new JSNA content, existing JSNA updates, JSNA process improvements and known PNA developments

*PNA = Pharmaceutical Needs Assessment

Supplementary statements/revisions to the Pharmaceutical Needs Assessment (PNA)

The PNA is required to be refreshed within 3 years of the date the current version was published. In the interim, NHS England sends updates to Public Health when changes in pharmacy provision have occurred. These updates are reviewed to determine whether the changes affect the local need for pharmacies as outlined in the PNA. No action is required if the change does not affect the need for pharmacies. If the change does affect the market but a full scale revision of the PNA would be disproportionate, then a supplementary statement to the PNA will be produced. Current pharmacy provision in Cheshire East means that changes to opening hours are unlikely to significantly affect the market and so a supplementary statement would not be required, whereas several pharmacy closures may have a more significant impact.

In addition, population changes that affect the need for pharmacies (such as occupation of new housing estates or changes to local traffic such as local employers relocating or significant shopping developments) will also trigger production of a supplementary statement or full scale revision of the PNA. The process for notifying Public Health when developments will impact on population levels (e.g. people moving into new housing estates) and assessing the impact on pharmacy provision needs to be developed.

The impact of other changes on pharmaceutical provision which are identified through the JSNA process will also be considered to identify whether a supplementary statement or full revision to the PNA is required. For example, plans for the development of NHS services (including the appointment of additional providers of primary medical services in the area or firm plans for changes in the number and/or sources of prescriptions), plans for changing the commissioning of public health services by community pharmacists, introduction of special services commissioned by clinical commissioning groups, change of strategy by social care/occupational health regarding provision of aids/equipment through pharmacies or dispensing appliance contractors)

Responsibilities

JSNA Manager

- Provide visibility of the JSNA work programme to key stakeholders within the Council, both CCGs and to the Health and Wellbeing Board
- Liaise with commissioners and the VCFS project to identify where the VCFS are best placed to add value to JSNA priorities
- Review updates from NHS England on changes to pharmacy provision and determine whether supplementary statement to Cheshire East's Pharmaceutical Needs Assessment is required
- Work with commissioners in the council and CCGs to identify any changes that will impact on the need for pharmaceutical services in the local area

- Sign-off changes to the JSNA work programme that do not require reallocation of capacity which would adversely affect achievement of agreed JSNA or commissioner priorities
- Escalate other potential JSNA work programme changes to the HWBB

Commissioners

- Identify where JSNA content needs to be created or updated in order to inform the development of commissioning intentions and/or implementation of projects linked to priorities
- Identify where JSNA content needs to be created or updated in order to support achievement of longer-term ambitions (e.g. empowerment, personal responsibility, prevention)
- Identify planned changes that will impact on the need for pharmaceutical services in the local area and notify the JSNA Manager of these changes and likely impact

Data analysts

- Work with the JSNA Manager to produce a timetable of scheduled data releases and the JSNA sections these relate to
- Inform the JSNA Manager of ad hoc data releases and the JSNA sections these relate to

Voluntary, Community and Faith Sector

- Work with JSNA Manager to identify where insight from the sector can be usefully incorporated into JSNA priorities

Healthwatch

- Work with JSNA Manager to identify synergies between Healthwatch projects and priorities and JSNA development

Health and Wellbeing Board

- Review potential JSNA work programme changes escalated to them and make a decision to authorise them or not (changes escalated are those that would require capacity to be re-allocated from previously agreed JSNA or commissioner work programme priorities)

Evaluation and review

The policy will be reviewed in the light of operating experience and/or changes in legislation. The policy will be updated to include a process for notifying Public Health when developments will impact on population levels (e.g. people moving into new housing estates) and assessing the impact on pharmacy provision. All significant policy changes will be approved by the Health and Wellbeing Board.